

The logo for Camphill Village Trust is a circular emblem with a textured, light-colored background. Inside the circle, the words "camphill", "village", and "trust" are stacked vertically in a simple, lowercase, sans-serif font.

camphill  
village  
trust

# Job description and person specification

## Support Worker

The background of the document is a photograph of a lush, green landscape. In the foreground, there are dense, leafy bushes and trees. A rolling green hill rises in the middle ground, topped with a line of dark evergreen trees. The sky is bright blue with scattered white clouds. The overall scene is peaceful and natural.

**Grange Village**  
**Littledean Road**  
**Newnham-on-Severn, GL14 1HJ**

- Job title:** Support Worker
- Location:** Grange Village, Littledean Road, Newnham-on-Severn, GL14 1HJ
- Purpose:** To provide autonomous assistance to the people we support to fulfil their potential for independence, choice, inclusion, and control.
- Salary:** £10.90 per hour.
- Hours:** Part- & Full-time positions available. Flexibility on hours considered.

### *Do you enjoy the outdoors?*

### *Do you want to be part of a great team to provide excellent care for the people we support?*

We have an opening for you to join us as a Support Worker within the Care and Support Team; if the following appeals, we'd love to hear from you.

- You want to provide true person-centred support: the people we support all have differing needs and wants; you are instrumental in making it happen!
- You would love to be part of a community.
- You want to become a real part of someone's life and be able to support them in all their activities.
- You have a passion for helping others live a fulfilling and interesting life.
- You have a calm and patient personality.



### **Who are we looking for?**

- We like people who really care about others and treat everyone with respect and dignity. If you enjoy supporting people by following their protocols and plans to have a fulfilled and happy life, then this is the job for you.
- If you are looking for that ideal role where you can support the individual needs of the people we support, you'll enjoy taking people out to enjoy the activities they love and help them lead a fulfilling life.
- You'll have a supportive and encouraging natural approach.
- A sense of humour and positive attitude really helps, we don't expect our colleagues to be stand-up comedians, but we do enjoy having fun.
- Someone who is interested in working over several different locations providing different support in different services such as community support, residential care and supporting to assist in overseeing day opportunity activities at our social care farm.
- You'll enjoy walks around the outdoors with the people we support.



## What are the main responsibilities of this role?

1. Working under the direction of the Team Leader, you will plan and provide support and care to foster the wellbeing and development of the people we support in accordance with their person-centred support and care plan, recording and reviewing progress as directed so that the people we support can fulfil their potential for independence, choice, inclusion and control, supporting them to:
  - Encourage the people we support to maintain a clean, tidy, and welcoming living environment.
  - Support to use appropriate laundry equipment so they can be enabled to do their laundry and clothing.
  - Plan, shop and prepare healthy and wholesome meals alongside the people we support considering their health, choices and wishes.
  - Encourage the people we support to be healthy by assisting them to arrange and attend medical appointments.
  - Enable the people we support to look after their finances by supporting them individually to budget, monitor their finances and access benefits.
  - Support and encourage tenants to maintain an active and supportive social life considering individual choices and wishes.
2. Working under the direction of the Team Leader, provide personal care where required and appropriate as a part of their support and care plan (e.g., bathing, hair washing etc) and where the appropriate registration is in place.
3. Administering and recording of medication, order/check medications.
4. Meal preparation: planning a menu based on their individual preferences and diet choice, making a shopping list, preparing the food, cooking the food, safe handling, and storage of the food.
5. Related paperwork includes support plans, daily updates, person profiles, risk assessments, incident reporting, behaviour reports and notes/updates on health appointments.
6. Carry out any other tasks as directed by the Team Leader to develop and maintain the high quality of service required.
7. Work within the community's policies and procedures and code of conduct, actively promoting the equality and diversity and the human rights of tenants to realise independence, choice, inclusion, and control.
8. Undertake training and continuous professional development in accordance with The Care Quality Commission, local authority requirements, the needs of the service and the people we support.
9. Work in close partnership with family members and other professionals involved in the individual's life.
10. Undertake personal development to develop and understanding of our philosophy and values and how these inform and guide practice in the key responsibilities of the role
11. Sleep ins are required for this role.



## Role requirements:

- You will preferably have experience of supporting adults with learning disabilities, autism, and distressed behaviours/emotions. However, this is not essential as training will be given.
- You'll have a general education, good numeracy, and literacy skills to be able to complete official documentation to a professional standard.
- Driving License is desirable but not essential.

## What do we offer you?

In addition to a competitive salary, our benefits include:

- 25 days annual leave plus statutory bank holidays (pro rata and accrued according to number of shifts worked)
- Once you join us, you'll be eligible to benefit from "Charity Discounts" where you can enjoy reductions from lots of differing retailers and service providers.
- An opportunity to 'cash in' one weeks leave a year.
- Employee assistance scheme that is also available to your immediate family.
- Sick pay entitlement after one month service.
- Pension Scheme: we contribute to a pension scheme along with your personal contributions.
- Death in Service benefits: payments made to your beneficiaries should the unthinkable happen.



All our employees require a DBS criminal record check. We will do this for you.

We reserve the right to close this advert early if we receive a sufficient number of applications.

## About the charity

Camphill Village Trust is an award-winning national charity supporting adults with learning and other disabilities. We provide housing, care and support, and day opportunities across our nine communities in England. We enable people to lead safe, healthy, happy lives and to be active citizens.

### Our vision

To see more people with learning and other disabilities lead a life of opportunity

### Our mission

To empower the people we support to lead more connected and fulfilled lives and make informed life choices



## About Oaklands Park, Grange Village and the service



Oaklands Park & Grange Village are located in the beautiful countryside near Newnham-on-Severn on the edge of the Forest of Dean.

A fully comprehensive support package includes the choice of activities in our workshops where skills are developed and friendships forged.

Our 150-acre estate offers an 8-acre market garden, wood workshop and a weavery. We grow and sell vegetables, eggs, fruit, flowers and firewood to the local community and other outlets.

We follow biodynamic principals to produce quality food without chemicals and artificial fertilisers.



The people we support can access our fantastic day opportunities at The Grange Village, which is local to Oaklands Park. Here we have a pottery workshop and studios for activities. We have beautiful gardens known as the Rainbow Gardens; the people we support have been preparing the gardens ready for spring. Everyone works hard all year around growing fresh fruits and vegetables for the local community.