

Job Description

Job Title	Pilton Community Farm Project Manager
Location	Pilton College
Reporting to (job title)	Assistant Head SENDCo
Grade	G
JE Job Number	V0770

Job Purpose including main duties and responsibilities:

As part of the Pilton Community College ethos of providing an aspirational education to every pupil, we are looking for a creative and enthusiastic individual to play a key role in developing our 'Pilton Community Farm Project' (PCFP).

This is a fixed term contract for one year in the first instance, dependent on external funding.

The PCFP will form an important part of our broad and balanced curriculum, enabling the College to be a meaningful educational setting for a greater number of young people. It will provide important environmental education to all of our pupils in the College, as well as providing an opportunity for some pupils with Special Educational Needs (SEN) and/or Social, Emotional and Mental Health needs (SEMH) to study agricultural or construction-based qualifications. Development of this provision is key to our commitment to provide meaningful education for the young people of North Devon.

The postholder will be based in our team at Pilton Community College, Barnstaple, and have the ability to manage a small farming enterprise, whilst leading the management of the initial planning and design phase. The Pilton College Farm Project Manager will maintain and develop the farm over the coming years (dependent on funding) and guide the college's leadership team on appropriate agricultural decisions.

As part of this vital farming role, the postholder will undertake farming sessions with young people, developing positive relationships with them and helping them to feel a sense of achievement through gaining land-based qualifications or through other meaningful activities.

Main duties and responsibilities:

Responsible for all major farming activities, including:

- Holding strategic oversight of the PCF project.
- Developing key links with the community to ensure all year-round functionality of the farm.
- Ensuring the farm is a safe, meaningful learning environment for young people to access.
- Advising on farm design and liaising with contractors.
- Maintaining the farm environment, buildings, and equipment over the course of the year.
- Planning and delivering farm-based activities with young people including land-based qualifications and enrichment activities.
- Co-ordinating farming volunteers, where applicable.

- Working in collaboration with educators in school to devise and run high quality qualifications and interventions using the farm.
- Control over the day-to-day farm budget (under the authority of the Assistant Headteacher).
- Working with and assisting academic colleagues with the planning, preparation, and delivery of after-school farm club activities.
- Assisting in the planning and running of events, such as farm open days, and other events on the College calendar.

Community Liaison

- To respond constructively to feedback from colleagues and management in relation to the running of the farm
- To maintain a good relationship with local residents and the wider community.
- To plan and run events open to the local public and stakeholders such as local schools.
- To work alongside the Leadership Team to develop the College's Community Strategy.

Health & Safety and Compliance

- To ensure that appropriate health and safety procedures are in place and adhered to.
- To supervise ongoing, daily, and periodic cleaning activities.
- To ensure that the Health and Safety policy is followed.
- To work with the Trust to ensure all risk assessments, fire compliance and COSHH standards are up to date and adhered to.
- To comply with all other relevant legislation and regulations such as Environmental Agency requirements.

Person specification:

Attribute	Essential	Desirable	Method of Assessment
Management of people	<ul style="list-style-type: none"> • To manage the use of the site by other groups/staff, and directing them to complete particular work. • To line manage the Higher Learning Teaching Assistant working attached to the farm. 		Interview
Experience	<ul style="list-style-type: none"> • Experienced and enthusiastic approach to agricultural/ arboriculture settings. 	Working in a secondary school setting	Application and Interview

Attribute	Essential	Desirable	Method of Assessment
	<ul style="list-style-type: none"> • Experience of working with students with SEN/SEMH needs • Experience in project planning • Strong work ethic and passion for farming and ability to share this with young people 		
Practical Skills	<ul style="list-style-type: none"> • Practical skills surrounding safe use of farming equipment/tools. • Use of chemicals as appropriate to manage the site. 		Application and Interview
Communication	Excellent communication skills with all stakeholders		Application and Interview
Personal Qualities	<ul style="list-style-type: none"> • Able to work under pressure • Personable and enthusiastic approach • Ability to develop strong relationships with vulnerable young people in a short amount of time 	Ability to offer firm boundaries as well as a caring approach towards working with challenging behaviours - training provided	Interview
Strategic Thinking	<ul style="list-style-type: none"> • Ability to share the Pilton Community College vision for the future of the farm and convey this to stakeholders • Ability to exemplify Pilton Community College's core values of Resilience, Responsibility, Courage, Kindness, Respect and Trust • A passion and interest in using alternative settings to provide education 		Interview

Attribute	Essential	Desirable	Method of Assessment
Technology / IT Skills		Recording interventions/safeguarding onto the college systems	Application and interview
Education and Training	Any relevant higher level Land Management, or farming qualifications		Application and Interview
Professional Registration			Certificate/Registration
Equal Opportunities	Ventrus and its staff seek to eliminate discrimination, advance equality and foster good relations.		Demonstrate knowledge at Interview
Physical	Able to carry out the duties of the post with reasonable adjustments where necessary		Occupational Health assessment upon appointment
Other relevant factors			

Structure chart

Headteacher

Assistant Head - SENDCo

Pilton Community Farm Project Manager

Farm HLTA

Signatures

Job Description agreed by:

Line/Originating Manager:

Name: _____ **Signature:** _____ **Date:** _____

Head of Service/Head teacher:

Name: _____ **Signature:** _____ **Date:** _____