

Job Title: Travel Trade Executive
Department: Aviation Development
Reports To: Director of Aviation Development

	Essential	Desirable
Qualifications	Full UK Driving Licence	n/a
Skills & Experience	Proven experience in the travel sector (ideally as a travel agent or tour operator)	Event management experience Experience of maintaining databases
Personal Qualities		
<ul style="list-style-type: none"> • Self-motivated with drive and a can-do attitude with ability to work on own initiative. • Excellent time management and planning skills to deliver against agreed targets and objectives. • Ability to work effectively with different types of people. • Good organisation skills. • Good communication skills and ability to listen effectively. • Ability to work flexibly (i.e. outside of normal working hours on occasion) 		

COMPANY VALUES:

Liverpool Airport have 4 key company values and it is the responsibility of all colleagues to understand and adhere to these values, at all times:



- **Creativity** - We look for ways to succeed through creativity



- **One-Team** - We work together to achieve business success



- **Responsibility** - Customers, colleagues & safety are at the hart of all we do



- **Pride** - We go the extra mile and celebrate success