

Peripatetic Percussion Teacher Self-Employed, Part-Time, Term Time only Music Department

Whitgift is one of Britain's leading independent boarding and day schools for boys aged between 10 and 18 years, with approximately 1560 pupils and over one hundred boarding or flexi-boarding pupils. It was founded in 1596 by Elizabeth I's last Archbishop of Canterbury, John Whitgift, and is the oldest school in Croydon. Whitgift enjoys facilities of outstanding quality, amongst the best available nationally, in a beautiful parkland estate in South Croydon with excellent links to London, Surrey and the south coast.

We are seeking to appoint an enthusiastic and well-qualified Percussion teacher to join a vibrant and highly successful Music Department from the beginning of September 2024.

This post reports to the Director of Music.

MAIN DUTIES AND RESPONSIBILITIES:

- There are currently 6 pupils and we would accommodate more
- Visiting music teachers are self-employed and invoice parents direct
- The current teaching rate, reviewed every September, is £227 for ten half hour lessons per term
- Teaching day is expected to be on the same day each week in order to maintain consistency for pupils.
- Visiting music teachers are required to sign a Contract for Services and to hold public liability insurance of no less than £2 million
- Teachers are encouraged to enter pupils for music examinations, Associated Board (3 opportunities a year in school) or Trinity College (digital exams)
- Start date will be subject to the satisfactory completion of all pre-appointment checks and DBS Enhanced clearance
- No travel expenses are paid

PERSONAL RESPONSIBILITIES

To carry out the duties and responsibilities of the post, in accordance with the School's Health and Safety Policy and relevant Health and Safety Legislation.

The Whitgift Foundation is committed to safeguarding and promoting the welfare of young and elderly people in their care and expects all staff and volunteers to share this commitment.

PERFORMANCE STANDARDS

To ensure that all services within the areas of responsibility are provided in accordance with the School's commitment to high quality service provision.

This role description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

CONDITIONS OF SERVICE

The peripatetic Percussion teacher will work on a day to be agreed upon appointment, during term time only; this is to be confirmed. There will be an occasional requirement for flexibility with start and finishing times to meet the needs of the department or for school events throughout the year. Any changes will be mutually agreed in advance with your line manager.

Invoices for services provided will be submitted to the John Whitgift Foundation (quoting the relevant school's budget code) for authorisation and payment. You will be a self-employed, independent service provider and not an employee of Whitgift School (part of the John Whitgift Foundation) and therefore will be responsible for paying your own tax and national insurance contributions. This arrangement does not create any mutuality of obligation between the Service Provider and the John Whitgift Foundation. The Service Provider does not qualify for any benefits from the John Whitgift Foundation.

HM Revenue & Customs regulations require confirmation in writing of 'self-employment status' from all self-employed individuals, and appropriate verification records will be held by Whitgift School.

We welcome applications from all parts of our community as we aspire to attract staff that matches the social and cultural diversity of our student intake.

For any queries, please e-mail Caroline Parsons at crp@whitgift.co.uk.

Applications will be reviewed daily, and we invite interested candidates to apply as soon as possible. The school reserves the right to close this vacancy at any time.

Closing date: Midday on Friday 31 May 2024
Interviews: Week commencing 10 June 2024

As a result of the Asylum and Immigration Act 1996, employers now have to verify that new recruits who are not British Nationals are eligible to work in this country. Therefore, any applicant who is offered an interview will be asked to provide official documentation to verify their ID, address and right to work in the UK. It is also normal practice for the School to ask for original qualifications and professional membership documents as detailed on their application.

Whitgift School (part of the John Whitgift Foundation) is committed to safeguarding and promoting the welfare of young people. Applicants must be willing to undergo child protection screening including checks with past employers, the Disclosure & Barring Service and on-line checks (including personal, professional and other online activities).

May 2024