

## **JOB DESCRIPTION**

**Job Title: Estimator – Hybrid Working - Office based**

**Reports To: Commercial Director, Absolute Solar and Wind**

### **About Us: Powering the Future**

Part of the RSK Group, Absolute Solar and Wind (ASAW) is a leading renewable energy engineering, procurement, and construction (EPC) contractor. Its specific services include the design, supply, installation and maintenance of commercial photovoltaic solar panel systems, solar farms, battery energy storage systems and wind turbines. The company works across many sectors, including utilities, local government, commercial property, agriculture, hospitality, tourism, and universities.

The business is headquartered near Loch Lomond, Scotland, but works on projects throughout the UK. Established in 2007, Absolute has over 17 years' renewable energy experience and we're expanding into new sectors. We work in partnership with international designers and manufacturers ensuring that Absolute can access and install the best available technologies.

At Absolute, we care about the environment and about getting results for our customers. We use tried and tested renewable energy solutions, helping customers to manage their energy usage and meet new standards such as ESOS and EESSH.

The RSK Group is one of Europe's fastest growing environmental, geotechnical and contaminated land consultancies, with offices in the UK, Europe and the Gulf. It provides a range of services for a wide range of clients within the property, manufacturing, oil, gas and energy sector. Since 1989, our philosophy has remained the same: employ, develop and retain talented people. Working for RSK is an opportunity to evolve as a professional, to innovate and to make a difference.

Our success is founded on the talent of our employees, so we recognise the importance of personal growth, encouragement and earned rewards. As a company, we want you to share in our achievements and we want to be a conduit for your success.

We are now looking to recruit a Senior Quantity Surveyor to work full time within our Absolute Solar and Wind Ltd business to provide commercial management and quantity surveying services. The role will be hybrid working and will require travel to project and business offices locations across the country, but be based in Gartocharn, Loch Lomond and the Trossachs National Park.

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## The Role:

- To work collaboratively with the Bids and Sales teams to ensure continuity of the work winning function of ASAW and to maintain a healthy pipeline of future projects.
- Develop detailed and logically constructed cost estimates for tenders and ensuring submission in line with client format requirements and deadlines
- Analyse and breakdown tender information to ensure bids are compliant with client requirements and all items are fully costed and any exclusions or deviations are recorded and communicated
- Ensure that tenders have been supported with adequate coverage of sub-contractor quotations and that subcontract comparisons are detailed and reasons for selection recorded.
- Develop fully considered prelims allowances in line with the needs of the business ensuring that sufficient allowances have been made.
- Identify Risks and Opportunities and communicate strategies to manage risks or to capitalise on opportunities.
- Ensure that all tenders and estimates are compiled utilising input from internal departments, including, design, operations, planning, commercial and HSEQ.
- Ensure that all bids are developed in sufficient time to allow final approval from ASAW senior management team.
- Ensure all tender information is meticulously organised and filed
- Issue project budgets and chair handover meetings with ASAW Operations, Design and Commercial teams at project award to ensure an efficient kick off for all project
- Obtain feedback on submitted tenders and provide analysis on any pricing trends to inform future bids.
- To work collaboratively with Sales, Business Development and the Bid Coordinator on any other tasks or projects as required.
- Build and maintain effective and productive working relationships internally and with customers and our supply chain.
- Compliance and adherence to the RSK HSEQ Management System

## Person specification:

- Commercial/ Construction related qualifications
- Quantity Surveying or estimating experience within the construction or civil engineering sector/ M&E sectors + 7 years preferred, renewables experience is an advantage.
- Experience in interpreting contracts/contractual terms, including JCT, NEC, ICC
- Organized and able to work to work on tight timescales to ensure deadlines are met
- Excellent communication and negotiation skills
- Excellent team player, ability to build rapport
- Member of a recognised professional institution is an advantage (i.e. RICS, CIOB, CICES)
- Long term perspective/impact on decisions
- Must be in possession of a full driving licence and be eligible to live and work in the UK

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### Salary and benefits:

- £50,000 - £65,000 Depending on experience
- Contributory Pension Scheme
- Life Assurance
- A flexible benefits programme including the option to buy additional holidays and private health care
- Regular training and career development
- Paid professional membership fees

At RSK we operate an open and relaxed management culture that nurtures continuous improvement and innovation, adopting a proactive growth strategy helps us to run a sustainable and profitable business while providing new and exciting career opportunities for all. The company prides itself on providing employees with a rewarding and challenging career, encouraging Continuous Professional Development and enabling them to reach their full potential. Listed as being in the top 3 environmental consultancies and listed in the Sunday Times PwC Top Track 250, there has never been a more exciting time to join.

Furthermore, retaining our employees is the building block of a successful organisation and we want to ensure you maintain a healthy work life balance, with many opportunities for flexible working, social activities, and community involvement projects.

RSK is also committed to our Corporate Responsibility strategy. We seek to minimise our impact on the environment; to engage positively with the community and education groups; to provide a safe and supportive atmosphere in which to work; and to promote Corporate Responsibility throughout our supply chain.

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