

Outline Terms & Conditions

Job Title:	Project Manager
Salary:	£53,000 per annum
Hours:	Normal weekly working hours will be 37 hours
Location:	Based from Saffron Barn, Long Stratton / Agile working from the office, home or a suitable location of the employee's choice.

Term / Probation Period / Notice Period

Term:	Fixed Term (12 Months)
Probation Period:	6 Months
Notice Period:	1 week during the first six months then 1 month thereafter

Holidays

Saffron offers 23 days holiday entitlement up to 5 years completed service (pro rata for part-time).

After completion of 5 years' service, holiday entitlement increases to 28 days per year (pro rata for part-time).

Our holiday year runs from 1st January to 31st December

Pension / Healthcare

Pension:	Saffron is a member of the Aviva Workplace Defined Contribution Pension Scheme.
Healthcare:	Saffron provides a private healthcare scheme for all employees.