



## JOB DESCRIPTION

<b>Job Title:</b>	PDI Technician
<b>Department:</b>	PDI
	<p>Shift pattern</p> <p><b><u>Week 1</u></b> Monday – Friday 05.30-13.30</p> <p><b><u>Week 2</u></b> Monday – Thursday 13.30 – 22.00 Friday 13.30 – 19.00</p>
<b>Main job purpose:</b>  Carrying out pre delivery inspection on all vehicles.	
<b>Key duties and responsibilities:</b> <ul style="list-style-type: none"><li>• Carrying out pre delivery inspections on all vehicles according to the pre delivery inspection checklist</li><li>• Ensuring all work carried out meets the quality standards set</li><li>• Reporting all defects and resolving those within your capabilities</li><li>• Completing all relevant paperwork</li><li>• Maintaining a clean, organised and productive work area</li><li>• Adhering, and working, to Health and Safety regulations</li><li>• Any other ad hoc duties</li></ul>	
<b>Skills, Qualifications and Experience required:</b> <ul style="list-style-type: none"><li>• Good time management skills</li><li>• Ability to prioritise</li><li>• High attention to detail</li><li>• Desire to produce high quality work</li><li>• Logical approach to tasks</li><li>• A team player, willing to help others</li><li>• Computer Skills</li><li>• Ability to use your own initiative</li><li>• Ability to work under pressure</li><li>• Provide your own hand tools (we can assist with this if you do not have any)</li><li>• A full clean driving licence</li></ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"><li>• Background working in a production environment particularly body building is an advantage</li><li>• HGV Class 2 licence</li></ul>	



**Regular interactions required for job role:**

- Shift Supervisor
- Team Members

**Measurement - Key Performance Indicators:**

- Build to the required rate – To match the master production schedule
- Build to the required quality – Following EDS, COP, STOP, Standard best practise
- Work safely and identify improvement opportunities

This Job Description is a specific description of the job role created in line with job requirements and Whale Tankers Ltd. policies and procedures.

Copies of these documents are available from your Line Manager.

«ApplicantFirstname» «ApplicantSurname»

Signed

Date