



An exciting opportunity has arisen to join a private company that can trace its origins back to 1079. We are proud of nearly a thousand years of history. Sir Richard Sutton limited (SRSL) manages and owns a portfolio of trading assets and businesses in the hotels, property and farming sectors.

We work with our people, partners and stakeholders to ensure that these values are integral to our relationships.

This is a newly created position, and the vacancy has arisen due to centralizing the hotels finance functions

Company Purpose: As honourable long-term custodians we protect the heritage created over past centuries and with integrity enhance the legacy for future generations.

Our core objectives are to:

1. Manage the portfolio of assets and businesses in a responsible and sustainable way, being fully accountable to the stakeholders and running the company in a way that fully considers all interests.
2. Develop and grow our trading business interests in Hotels, Hotels and Farming.
3. Preserve and enhance the capital values for the benefit of future generations.
4. Optimise the level of income to meet current stakeholder requirements and provide sufficient funds for reallocation at an acceptable level of risk and income security.
5. Be a great place to work where employee loyalty, trust and dedication is encouraged, properly appreciated and rewarded.

SRSL has a long heritage that provides a remarkable foundation upon which we base a contemporary and forward looking business that can respond swiftly to the changing needs of our customers and markets.

Job Title: Hotels Financial Planning and Analysis

Reports To: Hotels Director of Finance

Location : London (3 days in the office and 2 days flexible working)

Salary : £70,000 (based on experience)

Job Purpose:

We are seeking a skilled Financial Planning and Analysis Accountant to manage and enhance the financial operations across the hotels and wider SRS� Group. This is a key role offering the opportunity to drive and improve financial performance and ensure compliance with industry standards.

Key Responsibilities:

- Consolidate monthly financial results for all hotels
- Challenge information given in the monthly forecast submitted by the hotel and ensure hotels take the necessary action to implement recommendations from this review.
- Consolidate monthly financial forecasts for all hotels
- Review and present monthly management accounts, including detailed commentary on variances and performance
- Coordinate completion of Hotels monthly board pack
- Review the annual hotels budget and make recommendations for improving returns and reducing costs
- Review and match capex spend with project
- Review capex tracker and updates on monthly basis from hotels
- Finalise forecast with GMs and Cluster team
- Lead P&L review meetings and attend Business Review meetings
- Attend weekly business strategy meetings including revenue meetings
- Driving improvements to accuracy and consistency of financial reporting across the group and improving the internal control environment
- Support the creation of business cases for new projects, expansions, and investments
- Identify opportunities to enhance profitability and implement cost efficiencies across the Group
- Develop and provide financial insights, recommendations, and analysis to support the company's strategic direction and decision-making.
- Responsible for streamlining the month end close process to ensure the full close is completed consistently by working day 5 each month

- Use segment analysis to provide insight and projections, as well as harnessing analytics software e.g. PMS such as Infor

Skills and Qualifications:

- Qualified accountant (ACA, ACCA, CIMA, or equivalent) with at least five years of post-qualification experience, preferably in the hospitality or retail sector.
- Good understanding of hospitality commercial analysis and statistics
- Proven experience in a senior finance role, managing multi-site entities.
- Demonstrable experience of building complex reports in Excel.
- Experience of working with large data sets.
- Experience of developing and completing project analysis
- Experience presenting analysis and driving actions from insights
- Proficiency in financial systems (e.g., Netsuite Fairmas, Power BI) and advanced Excel skills.
- Attention to detail, taking ownership for accuracy of output
- Ability to work to tight deadlines and prioritise work effectively
- Strong communication and presentation skills (verbal, listening, writing)
- Proven experience in a senior finance role, managing multi-site entities.
- Excellent understanding of financial modelling, budgeting, and forecasting.
- Experience of creating, recording, maintaining controls and governance eg P2P (procure to pay), R2R (record to report) and O2C (order to cash)

Key Relationships:

Hotels General Manager, HODs and Group Finance Team

Performance Metrics:

- Profit improvement plans
- EBITDA improvement
- Monthly variance analysis with commentary
- Optimise hotels finance and accounting process

Working Conditions:

Flexible work opportunities in any of our hotels or London service center

Additional Information:

- Online learning tools to help you develop, learn and grow
- Reduced room rates for employees as well as friends and family members
- Access to our Employee Assistance Line to support your Mental Health and Wellbeing
- Exposure to other areas of the business such as farms and property