

JOB DESCRIPTION & PERSON SPECIFICATION

Job title:	Apprentice Quality Engineer
Division/Department:	Quality Department
Reports to:	Head of Quality

The purpose of the Job	<p>Quality Management provides for the consistent delivery of products; providing customer satisfaction; identifying quality risks and opportunities for improvement and systemising the ways in which products are proved to be conforming.</p> <p>The job involves all aspects of business; both transactional and manufacturing helping to achieve a standardised business practice that guarantees both the quality of performance of the business and the quality of the products it produces.</p> <p>The Quality Management Team make sure that the practices conform to these objectives by controlling the way that the system documents are written, checking that systems conform to the quality requirements and auditing to check that systems are being used as they are supposed to be. This checking by audit together with the careful investigation of non-conformances as they arise provide a means to identify risks and opportunities for continuous improvement.</p>
Learning Provided	<p>Quality Practitioner Level 4 Apprenticeship</p> <p>College attendance will be required at Whyy Change in Rotherham.</p> <p>Duration: 48 Months (Standard to be completed and End Point Assessment passed within 15 months).</p>
What you will learn	<p>This role is supported by the Quality Manager and the Head of Quality and the wider quality team across the organisation.</p> <ul style="list-style-type: none"> • What is quality management system • How this system supports the business objectives • How quality management provides for customer satisfaction • Understanding risk and risk assessment; XFMEA tools

	<ul style="list-style-type: none"> • Inspection, test and calibration • Quality audit • Conformance to international standards • Demonstrating conformance with data and certification • Specialist codes for nuclear applications • Certification and data manuals • Data gathering, trend analysis and opportunities to improve.
Responsibility of the role	<ul style="list-style-type: none"> • The ability to engage with the transactional, technical and operational teams. • Understanding language and its use to confer obligation • A methodical and systemised approach to work • To see that practical application of systems into production and problems this might cause. • To understand production problems and how these might be improved by colleagues working in collaboration • Time management • Recognising and investigating non conformances • Understanding the role of the supply chain • Understanding customers requirements and how to engage if things go wrong • The requirements of national and international standards

Person Specification:

Specific qualifications required for the role:	Essential	Desirable
Two A-levels at Grade C or above including a Mathematical based subject and a Science, Technology, Engineering or additional Mathematics related subject or equivalent BTEC	Y	
5 GCSEs at Grade 5-9s or equivalent including Maths, English and a Science	Y	
Personal qualities:	Essential	Desirable
Excellent communication and inter-personal skills	Y	
Ability to work alone or as part of a team with attention to detail	Y	
Self-motivated and flexible	Y	