

April 2025

## Job Specification

**Position Title:** Frontend Developer  
**Salary:** £41,773.88 per annum  
**Location:** Birmingham (hybrid)  
**Reports To:** Development Manager

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### Job Overview:

To work alongside other members of the development team, developing and maintaining the frontend of the Money Advice Trust's digital web tools and websites. To provide input on the layout and coding of web tools and sites, and to provide on-going support and maintenance of all web-based systems and their associated infrastructure.

To act as primary point of contact for design, layout, development, coding, implementation and testing of all MAT web tools and sites, in addition to providing on-going support and maintenance of all web-based systems.

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### Key Responsibilities:

- To work alongside other members of the development team, developing and maintaining the Money Advice Trust's digital web tools and websites. To provide input on the layout and coding of websites, and to provide on-going support and maintenance of all web-based systems and their associated Infrastructure.
- Reporting to the Development Manager, and working closely with suppliers, partners, and internal business teams to ensure current and new development projects are delivered on time and meet requirements.
- To act as primary point of contact for design, layout, development, coding, implementation and testing of all Money Advice Trust web tools and sites, in addition to providing on-going support and maintenance of all web-based systems.
- Business analysis of project requests to understand requirements and solve user problems.
- Diagnose and troubleshoot existing web-based applications, sites, and services.
- Review existing web-based systems to ensure they operate optimally and in accordance with Trust expectations. Suggest improvements in line with this review.
- Style applications using CSS; Bootstrap (library); Font Awesome; and Sass.
- Design, develop, and test web-based solutions and online tools with JavaScript; jQuery; and React/JSX.
- Create and maintain documentation for all appropriate systems and their solutions.
- Contribute towards strategic decisions relating to software architecture.
- Lead on the designing and building prototypes and mock-ups for mobile, desktop, native or web that offer a range of interfaces, interactions, and UX/UI solutions.
- Work with all appropriate stakeholders to define requirements, demonstrate solutions and ensure seamless delivery of projects.

- Research development approaches based on an in-depth understanding of business needs. Deliver informative, well-organized presentations.
- Input and contribute to IT and Digital Strategy and client experience team project and programme meetings.
- Other duties as assigned or appropriate to the role.

#### **Teamwork:**

- Proactive in working for solutions to business needs across the organisation
- Proactive in sharing technical knowledge with other members of the team
- Undertake research and self-development where possible, to ensure you maintain an up-to-date knowledge of the software and systems you and your colleague's support
- Providing out of hours support due to the nature of role and in emergencies (subject to separate agreement)
- Work alongside colleagues within the client experience and IT departments on support, development and project work where directed.
- Work effectively and closely with external vendors and Internal IT Support and client experience team to ensure a smooth transition from development into the support team.

#### **Experience:**

- Over 2 years' experience in the development and support of web-based business systems
- SharePoint and SQL Server deployment, configuration and administration
- Thorough understanding and excellent working knowledge of HTML, HTML5, CSS and CSS3
- Good working knowledge of .NET, JavaScript and jQuery
- Good working knowledge of structured programming e.g. asp.net, Java, Ajax, SQL etc
- Working knowledge of FetchXML and SSRS
- Significant knowledge of client server and internet systems architectures
- Understands browser specific compatibility issues

#### **Skills:**

- Ability to priorities and execute tasks in a high-pressure environment with conflicting and varying timescales
- Ability to build relationships and work effectively within a team
- Good interpersonal and communication skills
- Keen attention to detail

#### **Qualifications:**

- Certification appropriate to the role or equivalent training and experience.

#### **Personal Qualities:**

- Self-motivated
- Enthusiastic
- Pro-active and take ownership
- Customer focused

- Creativity and imagination
- Adaptable and able to pick up new techniques
- Commitment to the values of the Money Advice Trust:
  - We put people first
  - We support each other
  - We solve problems
- Commitment to Equality Diversity and Inclusion