

Swimming Instructor/Junior Coaching

The Role

Ardingly College is seeking to appoint an experienced Swimming instructor to assist in coaching some Prep and Senior Swimming Squad sessions as well as leading on teaching swimming across the Prep School and in Games.

This post is line managed by the Head of Swimming. The post holder will be responsible for supporting the running of the Prep School Swimming Programme

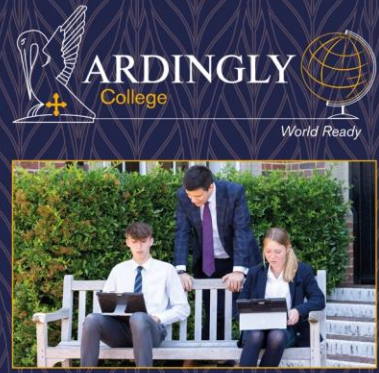
Core responsibilities (term-time):

- Lead the running of the school swim club & assist some squad training/competition (Prep & Senior School) including training camps & long course training.
- Attend school galas and external competitions where required
- Assist the coaching of the Swimming Development Centre Sessions
- Assist in the programming of lessons from Nursery to Year 6. This includes assessing for correct groups
- Work closely with the Head of Swimming to implement the smooth transition of prep school pupils to the senior school swim programme, in accordance with the swimming strategy
- Prepare the pool for all activities, including rigging and de-rigging of pools for each activity
- Assist the Head of Swimming & Head Lifeguard to maintain Health & Safety throughout the facility, ensuring the safe environment of the facility prior to use
- Assist the Maintenance Department with the maintenance of the pool
- Assist on the production of termly/yearly swimming reports for Prep and Pre-Prep pupils working closely with the Head of Swimming & the Head of PE in the Prep School
- When necessary be on call to troubleshoot pool issues where Head of Swimming or Maintenance are not available

Core responsibilities (school holidays):

- Assist coaching the Development Centre, Prep & Senior Squad training as required through the holidays
- Assist Swim Skills Sessions as required in school holidays
- Attend Regional, County &/or National Championships when required





- Assist in the high level of supervision throughout the facility
- Perform daily and weekly pool checks when required and basic pool maintenance, ensuring correct chemical levels – chlorine, Ph, calcium

Working Relationships

- Director of Sport
- Head of Swimming
- Swim Coach
- Head Lifeguard
- Head of Prep and Lower School Sports
- Maintenance Department
- PE Coordinator
- Lifeguards
- Pupils/Parents of pupils
- External swimmers & parents

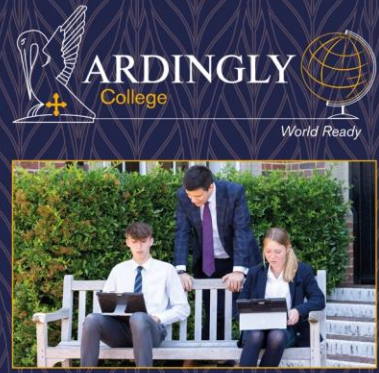
To be an ambassador for Ardingly College and to see beyond the immediate needs of the pool and show commitment to the pupils by attending galas and be prepared to attend and encourage swimming both in and out of the College.

The College

Ardingly College is an award-winning independent co-educational school offering an outstanding all-through education to over a thousand children in a beautiful part of West Sussex, with excellent transport links locally and across the South-East.

The Prep School has over 220 pupils from Reception to Year 6, as well as a thriving Nursery. Reception to Year 3 pupils are based in the Farmhouse, and Years 4 to 6 on the main school site in School House. The Prep School lives and breathes the values of *Shaping My World*, through which primary aged children learn to explore the world around them in ways that are adventurous, curious, generous, and ingenious.





The Senior School has around 850 students aged from 11-18, more than 300 of whom are boarders. The curriculum is designed to be broad and stimulating, with over 25 subjects offered and a choice of A Level, IB Diploma or BTEC courses in the Sixth Form.

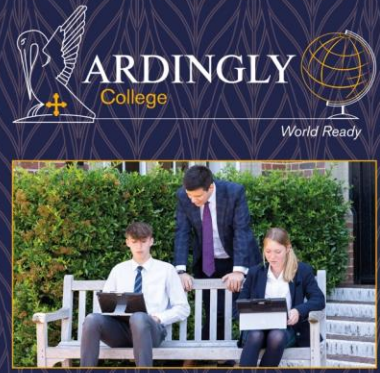
The wellbeing and welfare of our students is paramount, with a strong emphasis on pastoral support provided through House staff, the Health & Wellbeing Centre and additional pastoral support such as the Chaplain, DSL, and Mental Health Lead. Ardingly prides itself on every student being known and valued as an individual and achieves this through small pastoral groups (with a maximum of 10 students in each Tutor Group from Year 9 upwards) and a strong House system, which provides every pupil – whether day or boarding - with their ‘home from home’ at the College. In recognition of this outstanding pastoral care, during the most recent ISI inspection the College was judged to meet all standards and have a “significant strength” in boarding, which is the highest accolade available under the new Inspection Regime.

Academic results are high. The College has been in the top 10 schools in the UK for nine out of the past ten years and is regularly in the Top 50 schools in the UK for A Levels, according to The Sunday Times. While we are proud of these excellent academic results, however, Ardingly places equal value on ensuring our students are equipped with the mindset, personal qualities and skills they will need to succeed in a rapidly changing world beyond school. This is at the heart of our World Ready approach and our innovative Enterprise & Employability programme recently won two national awards: The Week’s ‘Best Preparation for Life’ and the Independent School of the Year ‘Best for Student Careers’.

The College offers an outstanding range of more than 150 co-curricular activities and has a proud tradition of participation and achievement. In sports, pupils compete successfully at local, regional, and national levels in the main sports of football, hockey, swimming, netball, cricket, and athletics. Music, Art, and Drama are particularly strong, with exciting events such as concerts at school and in professional music venues, devised and scripted drama performances and exhibitions both by talented art scholars and give-it-a-go artists among the pupil and staff population.

Partnership is integral to the College ethos. Within school this applies to the partnership between teachers and operations staff to maintain excellent standards and quality of provision across the campus. Beyond the school gates, we work with a range of local primary schools, as well as supporting the local community through voluntary action and working with schools





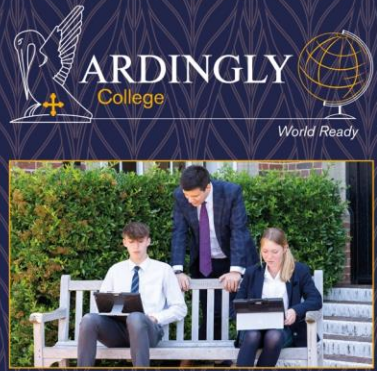
abroad in Africa and Asia. The College operates a bursary programme which currently supports over 30 pupils with substantial or full fee remission.

Campus facilities are excellent, with considerable recent investment in the College campus bringing it up to the highest school standards. Recent additions include a new STEM faculty and upgrades to classrooms, as well as major refurbishments of boarding and day houses. A new café and dance studio were opened in 2021 and new Lower School and a third day boys' house in 2022.

Person Specification

	Essential	Desirable
Experience	Swimming teacher experience.	Knowledge of working in a school setting. Coaching Elite Swimmers experience.
Qualifications	ASA Level 2 Teaching ASA Assistant Coach (with aim to move to full coaching qualification) NRASTC or NPLQ	First Aid qualification Plant pool qualification. Ability to drive a Minibus. ASA Level 2 Swim Coach
Skills	Excellent communicator with staff, parents and pupils. Excellent Organisation skills, and the ability to prioritise. IT skills – use of Microsoft office.	
Personal and Professional	Able to forge effective working relationships with pupils and staff. Self-motivated and able to work independently with minimum supervision.	





	<p>Excellent time management, organisational and administration skills.</p> <p>Sympathetic to the ethos of Ardingly, its boarding and educational principles.</p> <p>Enjoy working to a high standard in a demanding environment.</p>	
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Terms and Conditions

Working hours term time: 25 hours, normally Monday – Friday with the occasional weekend required for fixtures, galas.

Working hours school holidays: 10 hours, coaching swim squad sessions for the Development Centre, Prep and Senior students.

Remuneration: £12,979.51 per annum

Application Procedure

Applications should be made via our on-line recruitment system at www.ardingly.com/staff-recruitment/vacancies and should include a covering letter or personal statement outlining the applicant’s suitability for the role and the names, addresses and telephone numbers of two referees, one of whom must be the applicant’s current employer/Head (where relevant).

Ardingly College is committed to ensuring the welfare of our pupils and appropriate checks will be made before the appointment is finalised.

