

WILTSHIRE COLLEGE & UNIVERSITY CENTRE

JOB DESCRIPTION

Job Title	Farm Apprentice Level 2
Grade	Apprentice grade
Reports to	Farm and Estate Manager

Job Purpose (to be reviewed annually)

Apprentice Level 2 to learn and develop within the agricultural industry. This role is around the development of Dairy production, Robotics, and conventional milking and to assist with the running of the high-performance herd. In addition, assist with other areas of the farming activities to gain wider experience with other livestock, arable and machinery.

Main Duties and Responsibilities

- 1) The post holder is expected to assist and develop themselves within the dairy unit and work towards a highly efficient profitable and educational dairy unit.
- 2) To be flexible in working hours as required on occasions may mean weekend work which will be part of the week 37 hours.
- 3) To assist with other farm operations to do with Livestock, arable and machinery tasks.
- 4) To manage tools and equipment within budgetary and Health and Safety requirements.
- 5) To attend one day per week in term time the apprenticeship timetable at college.
- 6) To comply and promote College Health and Safety policies and take appropriate responsibility to ensure the health and safety of self and others.
- 7) To comply with all College policies and procedures in respect of Equality and Diversity.
- 8) As a term of your employment, you can be required to undertake such other duties commensurate with your grade, and/or hours of work, as may reasonably be required of you.

Other

1. To undertake any further training as identified in the College review procedures.
2. To participate fully in College Quality Procedures.
3. Ensure that safe working practices are followed in respect of COSHH and other Risk Assessment control measures.
4. To comply with and promote College Health and Safety policies and take appropriate responsibility to ensure the health and safety of self and others.
5. To understand, comply with and promote the colleges Safeguarding policy and procedures.

6. To understand, comply with and promote the colleges Diversity policies and procedures.
7. To engage in continuous professional development.
8. To undertake such other reasonable duties as may be required from time to time and review this Job Description at least annually through the College appraisal scheme.

PERSON SPECIFICATION

Farm Apprentice

(E = Essential D = Desirable)

Method of Assessment	Essential or Desirable	Application Form	Interview
The table indicates the method by which the skills/knowledge/level of competence in each area will be assessed.			
Technical competency (qualifications & training)			
To hold Literacy and Numeracy at Level 2 (GCSE A-C) or be willing to work towards them.	E	X	
Experience			
Provide evidence of some forms of group working, openly exchanging information and supporting colleagues.	E	X	
Enthusiasm for agriculture and special interest in Dairy production.	E	X	
Skills and Attributes			
Demonstrate enthusiasm for the agricultural industry.	E	X	X
Be able to demonstrate an understanding and practical application of the importance of quality at work.	E	X	
Computer literate able to produce course work.	E	X	
Personal qualities, communicating and relating to others			
Have experience of being flexible and positive manner, being adaptable to changing work patterns.	E	X	
Ability to be open, ask questions and be able to work things out when needed.	E	X	
Be able to demonstrate effective written and verbal communication skills.	E	X	
Safeguarding			
Be able to display an awareness, understanding and commitment to the protection and safeguarding of children and vulnerable adults.	E	X	

Satisfactory enhanced DBS disclosure.	E	X	
Further Requirements			
Understand and be able to demonstrate a commitment to Equal Opportunities and Diversity.	E	X	
Have an up-to-date clean driving licence full or provisional or close to getting one.	E	X	

Notes;

This job description outlines the main duties and key performance outcomes of the role. It is not exhaustive and may be varied by the College following consultation with the post holder. The job description, duties and key performance outcomes must be reviewed annually with the line manager and amendments approved by a member of the Senior Leadership Team.