

PERSON SPECIFICATION

Landlord Health and Safety Assistant Manager

Asset and Compliance

Education/Qualification	Essential or Desirable
Degree, Diploma, management qualification or managerial experience in asset management/surveying/construction within the housing/maintenance sector	Essential
Qualification or formal training in Housing Health and Safety Rating System (HHSRS)	Desirable
NEBOSH General Certificate (or equivalent Level 3 Health & Safety qualification).	Desirable
Area of Responsibility/expertise	
Experience of working within property management service, delivering effective and efficient stock investment programmes, legislative building compliance and strategic asset investment strategy	Desirable
Practical experience of HHSRS assessments and stock condition surveying	Essential
Customers	
Working within asset management/construction/maintenance – delivering effective and efficient services for customers	Essential
Commercial Focussed Delivery Model – Value for money	
Proven awareness of commercial acumen, delivering a commercially focused delivery model, budget management and achieving value for money whilst retaining excellent customer satisfaction	Desirable
Statutory and Regulatory Compliance	
Sound working knowledge of UK landlord statutory and regulatory health & safety requirements including compliance with: Hazards in Social Housing requirements, The Building Safety and Fire Safety (England) Regulations	Essential
Leadership responsibilities	
Experience of leading, motivating, managing, developing and empowering colleagues through change and commitment to promoting a positive and inclusive colleague experience	Essential
Experience of leading teams to deliver excellent performance and customer focused services	Desirable
Additional areas of expertise	
Strong organisational skills with the ability to manage multiple priorities and deadlines.	Essential
Ability to travel / full current driving licence	Essential
Competent IT skills, including the use of asset management and compliance systems, with the ability to use data to monitor performance and drive service improvement.	Essential
Experience contributing to regulatory reporting, including Tenant Satisfaction Measures.	Desirable
Customer-focused approach with a commitment to delivering high-quality, compliant services	Essential